

## AGENDA

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton Hall, Bratton Rd, Westbury BA13 3EN  
**Date:** Thursday 5 February 2015  
**Time:** 7.00 pm

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Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)  
Or Sally Hendry (Westbury Community Area Manager), Tel: 01225 718627 or email [sally.hendry@wiltshire.gov.uk](mailto:sally.hendry@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Russell Hawker	Westbury West	01373 822275	<a href="mailto:russell.hawker@wiltshire.gov.uk">russell.hawker@wiltshire.gov.uk</a>
Cllr David Jenkins (Chairman)	Westbury North	01373 823605 07941 201637	<a href="mailto:david.jenkins2@wiltshire.gov.uk">david.jenkins2@wiltshire.gov.uk</a>
Cllr Gordon King (Vice-Chairman)	Westbury East	01373 822650 07454 274266	<a href="mailto:gordon.king@wiltshire.gov.uk">gordon.king@wiltshire.gov.uk</a>
Cllr Jerry Wickham	Ethandune	01380 870476 07980 701617	<a href="mailto:jerry.wickham@wiltshire.gov.uk">jerry.wickham@wiltshire.gov.uk</a>

Items to be considered	Time
1. <b>Chairman's Welcome and Introductions</b>	
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b> ( <i>Pages 1 - 20</i> )  To confirm the minutes of the meeting held on 11 December 2014.	
4. <b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b> ( <i>Pages 21 - 22</i> )  To note the following items for information – written briefing notes are available in the full pack agenda or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak with the Community Area Manager or the Democratic Services Officer:-  <ul style="list-style-type: none"> <li>• Bell Orchard Update</li> <li>• Westbury Community Campus Proposals</li> <li>• Dementia in Wiltshire: The Role of Healthwatch Wiltshire</li> </ul>	
6. <b>Wiltshire Police - Launch of Community Messaging Service</b>  To receive an update from Inspector Alan Webb.	
7. <b>Partner and Community Updates</b> ( <i>Pages 23 - 34</i> )  To note the attached partner and community updates and to receive any further information partners wish to share:-  <ul style="list-style-type: none"> <li>• Wiltshire Fire &amp; Rescue Service</li> <li>• Local Youth Network</li> <li>• BA13+ Community Area Partnership</li> <li>• Clinical Commissioning Group Update</li> <li>• Town and Parish Councils</li> </ul>	
8. <b>Local Highways Investment Fund 2014 - 2020</b>  A presentation will be given by Peter Binley, Head of Highways Asset Management on the proposals for future repairs and improvements to roads in the Westbury Community Area.	
9. <b>Acting on our JSA Priorities</b>	

A presentation will be given by Cllr Jerry Wickham, Wiltshire Council Portfolio Holder for Waste and Recycling on raising awareness of recycling in our community.

10. **Community Area Transport Group** (*Pages 35 - 40*)

To receive a report by the Community Area Manager, together with the minutes of the Westbury Community Area Transport Group meeting held on 16 January 2015 and to consider the recommendations set out in the report.

11. **Air Quality Group** (*Pages 41 - 42*)

To receive notes of the Air Quality Group held on 16 January 2015.

12. **Community Area Grants** (*Pages 43 - 66*)

To consider applications for funding from the Community Area Grants Scheme.

13. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

**Thursday 9 April 2015 at Bratton Jubilee Hall, Melbourne Street, Bratton, BA13 4RW.**

Future Meeting Dates

Thursday 4 June 2015 at The Laverton, Westbury BA13 3EN

Thursday 6 August 2015 at Heywood & Hawkeridge Village Hall, Church Road, Heywood, BA13 4LP



# MINUTES

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton Hall, Bratton Road, Westbury, Wiltshire BA13 3EN  
**Date:** 11 December 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Russell Hawker, Cllr David Jenkins (Chairman), Cllr Gordon King (Vice Chairman) and Cllr Jerry Wickham

Cllr Jonathon Seed also attended the meeting.

### **Wiltshire Council Officers**

Sally Hendry, Westbury Community Area Manager  
Roger Bishton, Senior Democratic Services Officer  
Amy Schuring, Community Youth Officer  
Phoebe Brazier, Community Youth Office  
Norman Burgess, Community Co-ordinator, Local Highways

### **Town and Parish Councillors**

Westbury Town Council – Cllr Stephen Andrews, Cllr David Bradshaw, Cllr Ian Cunningham, Cllr Sue Ezra, Cllr Christine Mitchell, Cllr Mike Sutton, Keith Harvey (Town Clerk)  
Bratton Parish Council  
Coulston Parish Council  
Dilton Marsh Parish Council  
Edington Parish Council – Cllr Mike Swabey  
Heywood Parish Council – Cllr Keith Youngs

**Partners**

Wiltshire Police – Inspector Alan Webb

Wiltshire Fire and Rescue Service

Wiltshire NHS

BA13+ Community Area Partnership – Carole King

**Total in attendance: 66**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>At the request of the Chairman, all stood in silence for one minute in memory of the three young men who were tragically killed in a road accident in Westbury Trading Estate on 5 December.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Julia Cramp, Associate Director for Commissioning and Performance &amp; School Effectiveness</p> <p>Mike Franklin, Wiltshire Fire &amp; Rescue Service</p>
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting held on 9 October 2014 were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Russell Hawker declared a personal interest regarding the Community Grant application for a defibrillator at Leigh Park Community Centre in Minute No. 15 (a) below as he was a member of the Community Centre.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li> <p><b>Wiltshire's Car Parking Review</b> – This announcement drew attention to a car parking review being carried out by Wiltshire Council. A pre consultation assessment had been undertaken in May and June of this year and also a number of community workshops had taken place. The findings of these pre-consultation exercises had been combined with parking data which formed the basis of a consultation which were open from 27 October 2014 to 16 January 2015.</p> <p>Interested parties and members of the public were encouraged to respond to the consultation either in writing to Sustainable Transport Group, Highways and Transport, Wiltshire Council, County Hall, Trowbridge, BA14 8JN or by email to <a href="mailto:transportplanning@wiltshire.gov.uk">transportplanning@wiltshire.gov.uk</a> by the completion of</p> </li> </ul>

	<p>a questionnaire. Full details of the proposals were available to view at <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p> <ul style="list-style-type: none"> <li>• <b>Stonehenge &amp; Avebury World Heritage Site Management Plan 2015</b> – It was noted that a public consultation was taking place between December 2014 and February 2015 on the Stonehenge and Avebury WHS Management Plan 2015. The consultation was available to view on the Wiltshire Council website.</li> </ul>
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following partner and community updates:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b> Inspector Alan Webb presented his update report which was received from which it was noted that the current main issue continued to be non domestic burglaries and criminal damage. A copy of this report is attached to these minutes.</li> <li>• <b>Wiltshire Fire &amp; Rescue Service</b> An update report is attached to these minutes.</li> <li>• <b>BA13 Community Area Partnership</b> An update report was received and noted. Carole King further reported that she would be responding to the car parking consultation on behalf of the Partnership and that their next meeting was due to be held on Wednesday 18 February 2015 when the principal theme of the meeting would be the Environment.</li> </ul>
7.	<p><u>Westbury Community Campus Working Proposal</u></p> <p>The Westbury Community Campus Team presented a report which set out details of the Team's working proposal for a local campus based on its engagement and consultation with local people, a copy of which was circulated with the agenda papers.</p> <p>The meeting noted that a full and comprehensive consultation had taken place within the Community Area and this had included two separate surveys in which questionnaires had been very widely distributed to households and were also made available at key venues including the Library, street fairs and clubs. It was recognised that the campus was about people and the community as well as buildings and the overwhelming desire of the community was that the campus should be split and developed around the Library, the Swimming Pool and the Leighton Recreation Centre.</p> <p>The report recommended: that:</p> <ol style="list-style-type: none"> <li>1. the Swimming Pool should be renovated and improved to provide: <ul style="list-style-type: none"> <li>• an attractive and welcoming entrance/meeting area</li> <li>• updated changing and shower facilities</li> <li>• Accessibility for all</li> </ul> </li> </ol>



2. The Library should be renovated, extended and improved providing:
  - A community hub for the campus
  - a statement building delivering a new focal point for regeneration in the town
  - a piazza setting at street level to increase the impact
  - a wide range of services for the community,
  - Flexible space for public and private services to be delivered, including the library, local police services, heritage and visitor centre
  
3. The Leighton Recreation Centre should be renovated, extended and improved to include:
  - Inside**
    - significantly increased sports hall area
    - flexible community rooms
    - increased and modernised fitness suite
    - enhanced café facilities
    - Improved changing facilities
    - accessibility for all
  - Outside**
    - All weather pitches
    - Covered courts/playing areas
    - Improved access to all areas
    - External changing rooms
    - Improved access to and from the site

It was explained that the Area Board was now being requested to support the proposals and recommendations set out in the report which would then be forwarded to the Council's Cabinet for consideration. Subject to the endorsement of Cabinet, a feasibility study and business plan would need to be developed prior to Cabinet making a final decision.

Cllr Jonathon Seed, Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding congratulated the Campus Team on the production of such a good and comprehensive set of proposals and he also stated that he was very impressed with the level of consultation that had taken place within the Westbury Area Community. Subject to the approval of the Area Board, he would be pleased to present the report and recommendations to Cabinet which would consider the practicality and feasibility of the proposals. However, he went on to explain that the Council was likely to face significant financial challenges over the next five years and there was no guarantee that Cabinet would be able to providing financial assistance for all proposals. Nevertheless, he would be pleased to support parts of proposals which could be funded.

Mr Gary Davies, a local trader, expressed concern that the provision of a piazza at the entrance to the Library would have a detrimental effect on his business which was situated in close proximity. He stated that this development would

	<p>result in the closure of that section of road to traffic which would cause a major threat to the viability of his business. The meeting expressed some sympathy with these views but considered that Mr Davies would be able to register his concern and express his opposition to that part of the proposal at the planning application stage.</p> <p>After further discussion</p> <p><b>DECISION</b></p> <p><b>To approve the proposals for the provision of a three site campus in Westbury based on the Library, Swimming Pool and Leighton Recreation Centre and to forward the report prepared by the Westbury Campus Community Team, together with its recommendations to Wiltshire Council's Cabinet for consideration.</b></p>
8.	<p><u>Update on Area Boards and the delivery of the Campus Programme</u></p> <p>The Chairman welcomed Cllr Jonathon Seed, Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding to the meeting who was attending to provide an update on Area Boards, the communication around events at Area Boards and an update on campuses.</p> <p>He explained that since the Council had established area boards in 2009 there had been a number of changes which warranted a review of the system.</p> <p>The Council's vision had been to build up stronger and more resilient communities and to provide accessible services which catered for local needs. The campus programme had been developed to help meet these needs and although it had been realised from its inception that this programme would be long term of at least 15 years to achieve, to date Cabinet had given approval for the first seven campuses to be provided at Calne, Corsham, Cricklade, Melksham, Pewsey, Salisbury and Tisbury, together with the first phase of a campus at Malmesbury. It was anticipated that the approved campuses would be delivered hopefully by the end of 2017. However, Cllr Seed stressed that not all campuses would be new purpose built structures and much would depend on local circumstances and needs. He explained that the Council had already approved more than £77 million for the first seven campuses and the first stage of a campus at Malmesbury out of a £120 million budget estimate for the programme but further expenditure would depend upon available funding.</p> <p>In other community areas, it was suggested that the delivery of a campus be reviewed and aligned to other key factors including future development, economic development schemes, army basing and community needs and, where appropriate a community hub model could be implemented. It was therefore anticipated that some communities might bring forward smaller scale community hub proposals, approved by their area board, for consideration by Cabinet on a case by case basis.</p>

	<p>On behalf of the meeting, the Chairman thanked Cllr Seed for his update.</p>
<p>9.</p>	<p><u>Development of a Renewable Treatment Centre at Northacre, Westbury by Hills UK Ltd</u></p> <p>The Chairman introduced and welcomed Ed Dodd, Monique Hayes and Simon Thomas from Hills UK Ltd who were attending to explain their plans to develop a renewable energy centre on a 6.6-acre plot of land between Hills Waste Solutions' Northacre Resource Recovery Centre and Arla Foods Westbury Dairies.</p> <p>Ed Dodd explained that Hills was a family owned local company which was established in 1900 and employed 400 staff in the area. The company was expert in recycling and the management of waste and a leading manufacturer and operator of advanced thermal treatment technology.</p> <p>He explained that the proposal would be for the construction of a renewable energy centre, supporting regional energy security and which would be capable of generating 22 megawatts of power and thus be able to supply local business. The proposal would mean that there would no longer be a need to transport solid recovered fuel to Europe. The facility would support 80 jobs during construction and 40 permanent jobs once built. The process would lead to the recovery and recycling of metals, glass and aggregates for use in industry and construction and would process 160,000 tonnes of feedstock each year to generate power and heat. Most importantly, the facility would lead to a reduction in landfill requirement. Ed Dodd further explained that the facility would consist of three principal buildings and a substation, the height of the buildings being about 20 metres and the stack would be constructed to a height of 60 metres. It was anticipated that once this process was fully operational, vehicle movements would amount to an additional 1.3 lorries per hour.</p> <p>Cllr Jerry Wickham, the Council's Portfolio Holder for Waste, explained that, whilst the Company was not in partnership with the Council, there were ongoing discussions regarding this proposal which would need to be submitted as a planning application and processed accordingly in due course.</p> <p>The Chairman, on behalf of the meeting, thanked the representatives from Hills UK Ltd. for their presentation.</p>
<p>10.</p>	<p><u>Updates on tackling JSA Priorities</u></p> <p>A report by the Community Area Manager was received which provided an update on the implementation of Joint Strategic Assessment priorities on health and wellbeing issues affecting the Westbury Community Area. In particular, she drew attention to progress which was being made in the following areas:-</p>

	<ul style="list-style-type: none"> <li>• Reduction of domestic abuse</li> <li>• Making people feel safe in their community</li> <li>• Reaching hard to reach people</li> <li>• Encouraging recycling</li> <li>• Improve cycle and walking routes</li> <li>• Raise awareness of heritage</li> <li>• Improve activity levels leading to better health and mental wellbeing</li> </ul> <p>It was noted that the Westbury Area Board had:-</p> <ol style="list-style-type: none"> <li>(1) Agreed to channel its grant funds to reflect these local priorities.</li> <li>(2) Designated specific councillors as champions to lead on each of the themes.</li> <li>(3) The Community Area Manager had worked with the BA13+ Community Area Partnership on the update of the Community Plan to reflect the findings and prescribed actions.</li> <li>(4) Worked with local agencies and with the Community Area Partnership to progress the identified priorities.</li> </ol>
11.	<p><u>Youth Services in the Westbury Area</u></p> <p>The Chairman introduced and welcomed Amy Schuring, the newly appointed Community Youth Officer, who was attending this meeting of the Area Board to explain plans for the future development of Youth Services in the Westbury area.</p> <p>She explained that she had been appointed together with Phoebe Brazier to job share the post and their role would be to implement the new community led model which had been issued last August.</p> <p>She informed the meeting that an initial youth network management meeting had been held a couple of weeks previously at which there had been a positive input from youth and also from community groups. The new youth model (Local Youth Network – LYN) was due to be launched on 8 February 2015 at the Leigh Park Community Centre. Work was required in engaging young people and to find out exactly what sort of activities would be popular in the area. There were plans to widely circulate questionnaire forms amongst the youth and also to reactivate the Youth Advisory Group. The future of the Youth Centre had yet to be determined but it was reassuring to note that all the equipment previously used was being kept safe and available for future use.</p>

	<p>It was noted that updates would be provided at future meetings.</p>
<p>12.</p>	<p><u>New Youth Model</u></p> <p>Consideration was given to a report which explained that a Local Youth network (LYN) was a sub-group of the Community Area Board. It would represent a wide range of community stakeholders who would work in partnership to facilitate a range of positive activities for young people across the Community Area. Young people would play a central role in all aspects of the LYN.</p> <p>The LYN would identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.</p> <p>It was noted that the LYN may include representatives of:</p> <ul style="list-style-type: none"> <li>• Members of the Community Area Board</li> <li>• Young people</li> <li>• Schools</li> <li>• Town and Parish Councils</li> <li>• Community and voluntary organisations and groups</li> <li>• Police</li> <li>• Health organisations</li> <li>• Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people</li> </ul> <p><b>DECISION:</b></p> <p><b>(1) To adopt the Leader’s Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.</b></p> <p><b>(2) To approve a motion that the Community Area Manager, in consultation with the Community Youth Officer and the Chairman and Members of the Westbury Area Board, may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings and that this will be recorded at the next available Area Board.</b></p>
<p>13.</p>	<p><u>Community Area Transport Group</u></p> <p>The Area Board received a report by the Community Area Manager together with the minutes of the Community Area Transport Group dated 21 November 2014.</p> <p><b>Decision:</b></p> <p><b>(1) To allocate £1600 for changes to be made to the white lines at</b></p>

	<p><b>Hawkeridge junction.</b></p> <p><b>(2) To allocate £1000 for a 7.5 tonne weight restriction to be placed on Brook Lane, Westbury.</b></p>
14.	<p><u>Air Quality Group</u></p> <p>The notes of the Air Quality Group meeting held on 21 November 2014 were received and noted.</p>
15.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider applications for funding from the 2014/15 Area Board Grants Budget. She then explained each application in turn.</p> <p><b>(a) Leigh Park Community Centre</b></p> <p><b>Decision</b></p> <p><b>To approve a grant of £618 towards the purchase of a defibrillator.</b></p> <p><b>Reason</b></p> <p><b>This application meets the grants criteria for 2014/15.</b></p> <p><b>(b) Edington Parish Council</b></p> <p><b>Decision</b></p> <p><b>To approve a grant of £2,262 towards the purchase of play equipment.</b></p> <p><b>Reason</b></p> <p><b>This application meets the criteria for 2014/15.</b></p> <p><b>(c) Westbury Family History Society</b></p> <p><b>Decision</b></p> <p><b>To approve a grant of £320 towards the purchase of a printer, scanner and hard drive.</b></p> <p><b>Reason</b></p> <p><b>This application meets the criteria for 2014/15.</b></p>

	<p><b>(d) Grassacres Day Centre, Westbury – Led by Cllr Russell Hawker</b></p> <p><b>Decision</b></p> <p><b>To approve a grant of £4,380 towards the cost of upgrading the floor and kitchen for set up of leg Clinic for older people.</b></p> <p><b>Reason</b></p> <p><b>This application meets the criteria for 2014/15.</b></p>
16.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 5 February 2015 at The Laverton, Bratton Road, Westbury, BA13 3EN.</p>

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# Crime and Community Safety Briefing Paper Westbury Community Area Board December 2014



## 1. Neighbourhood Policing

Town Team:

Pc Gavin Hucks  
PCSO Neil Turnbull  
PCSO Matoyizi Katsande

Rural Team:

Pc Darren Foulger  
PCSO Vacant  
PCSO Caroline Wright

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Performance and Other Local Issues

PCSO Lukas Breedt is retiring which will lead us with a vacancy on the rural team

On December the 5<sup>th</sup> Wiltshire Police Specials were again involved in a Rural Crime operation, this was the same evening as the tragic triple fatal that happened in the Westbury Trading Estate and the officers were deployed to assist and then provide high visibility patrols from 2300hrs until 0400.

Rural Crime Operations are planned for the 18<sup>th</sup> December lead by Pc Jeff Rice a rural crime officer based out of Warminster Police Station

Current issues remain Non Dwelling burglaries and Criminal Damage. The property that is stolen is often petrol chain saws and strimmer and also Quad Bikes and off road motorcycles. Generally rural locations from out buildings. For Criminal damage it is often parked vehicles that are targeted. I have attached to the end of this report the information relating to Criminal damage for the past 60 days for Westbury and it totals 18 offences.

EG Westbury NPT	Crime				Detections*	
	12 Months to November 2013	12 Months to November 2014	Volume Change	% Change	12 Months to November 2013	12 Months to November 2014
Victim Based Crime	651	655	+4	🟡 +0.6%	19%	15%
Domestic Burglary	37	35	-2	🟢 -5.4%	27%	11%
Non Domestic Burglary	48	57	+9	🔴 +18.8%	0%	5%
Vehicle Crime	81	66	-15	🟢 -18.5%	4%	12%
Criminal Damage & Arson	145	163	+18	🔴 +12.4%	12%	7%
Violence Against The Person	159	170	+11	🟡 +6.9%	40%	30%
ASB Incidents	616	554	-62	🟢 -10.1%		

\* Detections include both Sanction Detections and Local Resolutions

Alan Webb

Westbury Sector Inspector.

December 2014

BRATTON, WESTBURY, Known suspect has collected some radiators from a property and has damaged the copper piping in the property by unknown means.

EDEN VALE ROAD, WESTBURY, Unknown person's have kicked in 4 of ips fence panels. Ip was woken by noise and went out and gave chase but did not catch up with then.

- MEADOW CLOSE, WESTBURY, Unknown suspect has used an unknown weapon to slash the rear passenger side tyre of the IPs vehicle.

BRABANT WAY, WESTBURY, Unknown suspect(s) have thrown a large number of eggs at IPs dwelling and vehicles. IP has since discovered damage to the paintwork on one of her vehicles caused by the eggs.

BRABANT WAY, WESTBURY, unknown suspect used a sharp implement to scratch the IPs vehicle .

KENDRICK CLOSE, WESTBURY, Unknown suspect has caused damage to Ip's car using a sharp object.

RAILWAY CLOSE, WESTBURY, Unknown suspect(s) have used unknown means to ' key ' IP's vehicle on D/S from door mirror along the door with 3 deep scratches.

EMMS LANE, BRATTON, WESTBURY, Unknown suspects have driven vehicle through farmer's field, causing substantial amount of damage to perimeter fence and newly planted winter corn.

ASH GROVE, WESTBURY, Known male has kicked off and caused damage to a door.

CHESTNUT CORNER, BRATTON, WESTBURY, Overnight/during the late afternoon UNKNOWN person/s have put super glue in IP's front door lock damaging it. The lock has to be replaced. IP believes that they know who the suspect is due to ongoing problems with them.

CASTLE VIEW, WESTBURY, unknown have approached Parked Unattended vehicle In Street. Suspect(s) have used Sharp Pointed Implement to Gouge/ Scratch Paintwork on Offside Door and Bonnet. Suspect has then bent over and Broken Wiper Blade prior to making off

WARMINSTER ROAD, WESTBURY, Unknown suspect has bent a stanchion, erected to prevent unauthorised parking on private land, to allow him to park his van on the land which is frequently unoccupied.

SYCAMORE GROVE, WESTBURY,) Named suspect has smashed window of premises following argument

CONNEMARA CLOSE, WESTBURY LEIGH, WESTBURY, Unknown suspect(s) have use a sharp object to key passenger side of vehicle from rear to front.

SAXON CLOSE, WESTBURY, unknown suspects have scratched both sides of the IPs vehicle with an unknown object.

SPRINGFIELD ROAD, WESTBURY, Unknown suspect(s) have broken the drivers side wing off by unknown means, leaving the wing mirror hanging by the wires.

MARKET PLACE, WESTBURY, Unknown suspect has caused damage to the light fitting to the outside of the occurrence address.

MARISTOW STREET, WESTBURY Unknown suspect has caused damage to the IPs offside wing mirror by unknown means causing it to come off completely, costing £230 to replace.

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**Wiltshire  
Fire & Rescue  
Service**

## Briefing report for Westbury Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

**Responding to incidents:**

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

**Prevention work:**

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

**Protection work:**

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: [www.wiltfire.gov.uk](http://www.wiltfire.gov.uk) or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager – Andy GREEN Trowbridge, Bradford-on_Avon, Westbury Station Hub		<a href="mailto:andy.green@wiltfire.gov.uk">andy.green@wiltfire.gov.uk</a>
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	<a href="mailto:mike.franklin@wiltfire.gov.uk">mike.franklin@wiltfire.gov.uk</a>
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	<a href="http://www.wiltfire.gov.uk">www.wiltfire.gov.uk</a> and then complete the on line request

## **Combination with Dorset approved by Fire Authority**

At a special meeting of Wiltshire and Swindon Combined Fire Authority on 11 November, members voted unanimously in favour of combining with neighbouring Dorset. Dorset Fire Authority had already unanimously agreed to the move at a meeting held in Dorchester on 4 November.

A 13 week public consultation showed an overwhelming preference from residents, businesses and partners across both counties for combination, not just for financial reasons but also for efficiency and resilience.

Combination with Dorset was also the strong recommendation of Chief Fire Officer Simon Routh-Jones, as professional advisor to the Fire Authority, as it would enable the organisation to maintain a safe, strong and sustainable Fire & Rescue Service that sits in the heart of local communities.

Support for combination was subject to assurance in writing from the Department of Communities and Local Government for equalisation of the fire precept element of the council tax – thus ensuring that residents in Wiltshire, Swindon, Dorset, Bournemouth and Poole will all pay the same. Work will now start to develop a Combination Order, which will need to be laid before Parliament.

## **Local News from Station Manager GREEN**

Crews from Westbury fire station have attended 54 calls during the months of September, October and November.

During September, crews supported staff from other stations at incidents. They were one of six pumps and several support appliances that attended a house fire in Market Lavington. In mid-September responded to 11 flooding incidents in 5 hours in the Melksham/Hilperton/Corsham area as a result of extremely heavy rainfall.

The station held a very well attended open day. This enabled crews to demonstrate their skills with some exciting drills. Community Safety was a big part of the day with staff available to help with any safety related issues raised by those visiting. We also raised awareness of the need for new trainees with a number of people having the chance to try out some of our equipment.

In October local crews attended an 8 pump fire at the APETITO factory in Trowbridge and a further 8 pump fire at a farm in Rowde.

In November crews attended a house fires in Trowbridge; Devizes and Westbury. The crews also took the Light Off Road Pumping vehicle from the station and attended a canal boat fire in Hilperton. This resulted in a fatality. The 'light pump' is a small off road vehicle that is able to provide a first aid firefighting capability in areas that are difficult to access while more resources are transported to the scene of operations.

A number of minor road traffic collisions, chimney fires and false alarms have also been attended.

## Fire Safety Messages

### Christmas Safety:

Don't let fire become an unwelcome guest this Christmas. Brightly wrapped presents under the Christmas tree, dazzling decorations and feasting with our nearest and dearest are all well-loved trappings of the festive season. But as Fire Kills figures show a peak in the number of accidental fire deaths and injuries over the festive period, it's clear that without care some of our favorite Christmas trimmings have the potential to leave festive celebrations in ruin. Cooking, drinking and faulty or flammable decorations are among the biggest festive fire risks.

Unattended cooking is one of the biggest causes of accidental house fires through the year, and the distractions of a crowded house at Christmas can often result in cooking being left unattended. The added influence of alcohol means that it's even more important to stay alert while preparing the turkey dinner.

Also while no Christmas party would be complete without a few decorations, dry Christmas trees, flammable decorations and wrapping paper can all act as extra fuel for a fire sparked by overheated sockets, faulty fairy lights or unattended candles.

### Warning given over portable heater safety

Wiltshire Fire & Rescue Service is supporting a national campaign by Fire Kills and Electrical Safety First to highlight the potential dangers of portable heaters.

Evidence from across the country shows that portable heaters pose a real fire risk if not used properly, with vulnerable, elderly people most in danger. We would urge anyone wanting to warm their home in this way to take particular care of the type of heater used and to follow our advice on staying safe.”

Top tips include:

- Never leave portable heaters unattended or keep them on when you go to sleep.
- Ensure that heaters are positioned well away from anything that could knock them over.
- Keep heaters at least a metre away from combustible materials, such as curtains, soft furnishings or paper.
- Never buy second-hand halogen heaters.
- Never power a halogen heater from an extension lead, as these can easily be overloaded and cause a fire.
- Regularly inspect your heaters and don't use anything that appears to have been damaged.
- Make sure you have working smoke alarms and test them regularly.

Some households will qualify for a free home fire safety check from Wiltshire Fire & Rescue Service. To find out more, call 0800 389 7849 or visit [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

- Electrical Safety First is a charity dedicated to reducing deaths, injury and damage caused by electricity. For more information, visit [www.electricalsafetyfirst.org.uk](http://www.electricalsafetyfirst.org.uk)





## Chairman's Announcements

**Subject:** Dementia in Wiltshire: The Role of Healthwatch Wiltshire

**Officer**

**Contact** 01225 434218 ~ [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk) ~ [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

**Details:**

### Summary of announcement:

Healthwatch Wiltshire (HWW) is your local champion for health and social care. We are here to listen to the voices of local people and use this to influence commissioners and providers of services.

#### Monitoring dementia services

HWW has brought together local charities in Wiltshire to form a partnership that will monitor and support the new Wiltshire dementia strategy.

This innovative new partnership includes representatives from Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury District, Carer Support Wiltshire and Swan Advocacy.

Partners will gather feedback independently through a variety of means and then share findings at regular partnership steering group meetings. HWW will bring together at least 100 local people across the county to monitor how services are working. The '100' will be asked to share their experiences of local dementia services. HWW will gather together these experiences and share these with the partnership as well as commissioners and providers of services. The aim is to make sure that the voices of local people are 'centre stage'. In addition to the workshops, HWW will offer people the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

The workshops will be taking place on:

- **Thursday 22 January 2pm – 4pm at Malmesbury Town Hall, Cross Hays, Malmesbury SN16 9BZ**
- **Wednesday 28 January 2pm – 4pm at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Wednesday 4 February 2pm – 4pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**
- **Thursday 12 February 2pm – 4pm at The Laverton, Bratton Road, Westbury BA13 3EN**

#### Specialist dementia hospital care in Wiltshire

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW is independently facilitating the consultation. This will include public meetings, talking to people in service user groups, inviting people to complete a questionnaire, or simply inviting people to talk to us and tell us what they think.

The public meetings will be taking place on:

- **Tuesday 13 January from 10 am – 12 midday at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Tuesday 20 January from 2- 4 pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**

Online version of the questionnaire: <http://www.wiltshire.gov.uk/dementiastrategyconsultation-2>

**To book a place please contact Helen West on 01225 434218 ~ [helen.west@healthwatchwiltshire.co.uk](mailto:helen.west@healthwatchwiltshire.co.uk) ~ [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)**





**Wiltshire  
Fire & Rescue  
Service**

## Briefing report for Bradford on Avon; Trowbridge and Westbury Area Boards



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

**Responding to incidents:**

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

**Prevention work:**

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

**Protection work:**

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: [www.wiltfire.gov.uk](http://www.wiltfire.gov.uk) or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager – Andy GREEN Trowbridge, Bradford-on_Avon, Westbury Station Hub		<a href="mailto:andy.green@wiltfire.gov.uk">andy.green@wiltfire.gov.uk</a>
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	<a href="mailto:mike.franklin@wiltfire.gov.uk">mike.franklin@wiltfire.gov.uk</a>
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	<a href="http://www.wiltfire.gov.uk">www.wiltfire.gov.uk</a> and then complete the on line request

During November and December the following activity was carried out across the three Area Boards by fire fighters.

### **Trowbridge.**

There were 82 calls for assistance including 7 into neighbouring counties.

At Hilperton there was a significant canal boat fire resulting in a fatality.

Crews attended 3 fatal Road Traffic Collisions (RTC) in support crews from Westbury; Salisbury and Frome.

An adult male was rescued from a river in Frome by the Trowbridge swift water rescue team. Firefighters also rescued the driver of an Large Goods Vehicle (LGV) that had collided with the Rising Sun Public House in North Bradley. The damaged building also made safe.

The Wilts FRS's new Heavy Rescue Vehicle is now operational and is based at Trowbridge fire station. It will attend serious incidents involving heavy transport, LGV and Buses for example; it may also attend any trench/building collapse incidents. It is the only vehicle of its type within the county.

Trowbridge crews will be getting on their pedal cycles delivering safety advice to boat dwellers on the Kennet & Avon Canal. Anyone needing boat safety advice can contact the Wiltshire Fire & Rescue Service via our web site [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

### **Bradford on Avon**

There were no significant fires or Road Traffic Collisions.

Crews responded to 37 calls including 3 into neighbouring counties and 9 co-responder calls in support of the Ambulance Service.

Firefighters attended a serious flood caused by a faulty pipe connection at Rope Walk on Christmas Eve, over 30 properties lost mains water. The situation was promptly resolved with the attending crew working with residents and the water authority.

A new firefighter has joined the team having successfully completed his initial training at our Training and Development Centre in Devizes.

### **Westbury**

During the reporting period crews attended 17 calls including 1 into a neighbouring county.

There was 1 serious Road Traffic Collision (RTC) resulting in 3 fatalities.

Two potential new firefighters are due to be interviewed in the New Year.

Station Manager Andy GREEN  
Trowbridge Fire Station

## **Significant step taken on road to combination**

The Combination Order to bring together Wiltshire & Swindon Combined Fire Authority and Dorset Fire Authority has been submitted to the Secretary of State, the Rt Hon Eric Pickles MP.

Subject to a period of consultation, and the Secretary of State finding no need for an enquiry into the merits of merger, it is expected that the Combination Order will be made in February

2015. The required legislation will then be passed by the end of March 2015, allowing the new Fire Authority to come into being on 1 April 2016.

At meetings of the two existing Fire Authorities earlier this month, 'Dorset and Wiltshire Fire & Rescue Authority' was adopted as the name of the new administrative body.

A key concern raised during the public consultation process was that there should be parity in the number of Elected Members representing Wiltshire and Swindon, and those representing Dorset, Bournemouth and Poole, and this has been resolved quite amicably. The new Fire & Rescue Authority will have 30 members, with 15 from each geographical county – although this can be reviewed by the new body in the future.

Shadow governance arrangements for the transition to the new Authority have also been agreed, with defined Terms of Reference adopted by Elected Members in both Wiltshire and Dorset.

At the heart of the new combined Fire & Rescue Authority will be a purpose-built community safety centre, which will also act as a 'virtual headquarters'.

The Government has granted £5.54 million from its Fire Transformation Fund to support the construction of this facility, with money also available to align ICT between the existing Services and support other transition costs.

A project team is now scoping potential sites and we are also liaising with partners, including other emergency services and local authorities, to see what additional benefits can be realised through this scheme.

Michael Franklin

Partnerships & Community Engagement Manager(Wiltshire Council area)

January 2015



## Early Help – Operational Children’s Services

### Community Youth Officer update and Local Youth Network update for Westbury Community Area 23 January 2015

#### Community Youth Officer update

The Community Youth Officers in Westbury Community Area are Amy Schuring and Phoebe Brazier.

The Community Youth Officer(s) role is to:

- Be the ‘*go to person*’ for youth issues and signpost young people to local services and activities;
- Be accountable to the community through the Area Board and take forward locally agreed priorities and Area Board decisions;
- Focus on community working and capacity building, growing and enhancing voluntary and community sector positive activity provision;
- Facilitate engagement with young people and champion their voice and influence in local decision making. To include supporting the direct participation and involvement of young people in the design, development, delivery and review of youth activities;
- Establish and support the Local Youth Network, providing professional advice, maintaining communications and facilitating its local activities;
- Initiate and support local youth and community projects;
- Facilitate the development and delivery of a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area.

The Community Youth Officers are currently conducting a needs analysis of young people (13-19 years old) living in the Westbury Community Area. The needs analysis will be used to produce a positive activities overview for the Westbury Community Area Local Youth Network (LYN).

The Community Youth Officers are currently working in partnership with Matravers School engaging young people in the consultation process of the current Positive Activities offer in the Westbury Community Area. The purpose of the consultation is to ascertain the age, gender, area of residence of the young person, the positive activities they currently attend and positive activities they would like to take part in, within the local area. Matravers school students aged 13-19 will have the choice to complete a questionnaire to collate the information for young people attending secondary education.

The Community Youth Officers are currently working in partnership with the Police and the NEET (Not in Employment, Education or Training) Personal Advisor’s in order to provide a street based outreach approach to engage young people who are not currently in employment, education and/or training.

The Community Youth Officers have contacted all of the current local providers in the Westbury Community Area map what is currently available and to focus on community working and capacity building, growing and enhancing voluntary and community sector positive activity provision.

The Community Youth Officers also plan to consult with young people attending the free young people’s event at Leigh Park Community Centre on Sunday 8 February from 2-5pm.

The positive activities overview will be completed and made available by the end of February 2015.

If you have any questions/queries and/or suggestions please contact Amy Schuring and/or Phoebe Brazier

Amy Schuring, Community Youth Officer [amy.schuring@wiltshire.gov.uk](mailto:amy.schuring@wiltshire.gov.uk) Mobile: (07787) 009613 (Working: Monday, Tuesday, Wednesday)

Phoebe Brazier Community Youth Officer [phoebe.brazier@wiltshire.gov.uk](mailto:phoebe.brazier@wiltshire.gov.uk) Mobile: (07747) 460372 (Working: Wednesday, Thursday, Friday)

### Local Youth Network (LYN) update

The Westbury Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

The Westbury LYN management group currently consist of Russell Hawker, the Community Area Board representative; Alan Webb, police representative; Steve Jarvis, representative The White Horse Team; Debbie Cole, representing Leigh Park Community Centre. The young people currently representing the LYN are Caitlin, Carris, Claire, Emily, Lauren and Nicole. The LYN hope to recruit some more young people and representation from School, Health and Parish Councils. The Westbury LYN is support by both the Community Youth Officers and the Community Area Manager, Sally Hendry.

The LYN has planned a free event for young people aged 13-19. The event will be held on Sunday 8 February 2015 at Leigh Park Community Centre from 2-5pm. The purpose of the event is to showcase what is currently on offer for young people living in the Westbury Community Area and to establish any needs that young people may identify. It is also to officially launch the Westbury LYN and encourage all local providers of positive activities for young people within the Westbury community area to come forwards to represent the wider LYN.

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

The Westbury LYN will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed. The Westbury positive activities overview document will be used to help identify local needs.

Community Area Boards and Local Youth Networks are advised to follow the four stage process outlined below for developing and making available a positive activities offer which meets local needs. It will be essential that young people and the community are involved in each stage.





**UNDERSTAND** – What are the local needs of young people and the community in your area? What provision is available already and what could be strengthened or supported? Are there any gaps in provision? What are the views of young people and the community? What are the local priorities and outcomes to be achieved? What resources are available to meet the needs and deliver the outcomes identified?

**PLAN** – Decide how best to meet the needs and deliver the outcomes. Think about the needs of *'hard to hear / underrepresented'* groups. Consider how to develop a positive activities offer which addresses needs effectively, efficiently, equitably and in a sustainable way. What activities are working well in other areas? Who needs to be involved in the planning process? Bring all of this together to develop a local written overview of the needs, outcomes, priorities and objectives for positive activities in the local area.

**DO** – Undertake actions needed locally to secure the delivery of the positive activities offer - this could include fundraising, bid writing, promoting local activities, working with providers to secure services (via grants and/or procurement), or getting the community and LYN members involved in the actual delivery of positive activities.

**REVIEW** – Continue to ask local people, particularly young people about the positive activities provision in the area and how it meets their needs, and to ask the rest of the population about how these activities affect their lives and the community they live in.

The Westbury LYN is currently in the Review and Understand stages. The overview of positive activities in Westbury will identify the needs, outcomes, priorities and objectives for positive activities in Westbury. The will be completed by the end of February 2015. The free youth event will be the official launch and promotion of the Westbury LYN. The Community Youth Officers will be actively promoting the application process for funding of positive activities within the Westbury Community Area.

The key responsibilities for the Westbury LYN management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;

- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

If you have any questions/queries and/or you would like to get involved with the Westbury LYN, please contact Amy Schuring or Phoebe Brazier.

Amy Schuring, Community Youth Officer [amy.schuring@wiltshire.gov.uk](mailto:amy.schuring@wiltshire.gov.uk) Mobile: (07787) 009613 (Available Monday, Tuesday, Wednesday)

Phoebe Brazier Community Youth Officer [phoebe.brazier@wiltshire.gov.uk](mailto:phoebe.brazier@wiltshire.gov.uk) Mobile: (07747) 460372 (Available Wednesday, Thursday, Friday)

## **Report from the BA13+ Partnership**

The most recent BA13+ Community Area Partnership meeting was held on 19<sup>th</sup> November at the Laverton in Westbury. The theme of the evening was Children and Young People.

The guest speakers were Ruth Brooks-Martin from the Children's Centre, Phoebe Brazier, Westbury's Community Youth Officer, and Catherine Maxwell from Anybody Can Cook.

The 15 or so young people who attended the meeting expressed a particular interest in learning skills such as cooking and video editing.

At the December Steering Group meeting, grants were awarded to the Childrens Centre to fund an outing to Brokerswood and a sum towards the cost of a new water heater and replacement basin at Grassacres.

Our next partnership meeting takes place in the Laverton in Westbury on the evening of 18th February 2015 at 7.30pm and will have an environmental theme. Amongst the guest speakers will be Emma Croft from the Wiltshire Wildlife Trust and Shirley McCarthy, an environmental energy consultant. Everyone's welcome to attend, and refreshments are provided.

Two projects which BA13+ are going to be concentrating on next year are Westbury becoming a Dementia Friendly Town, and signing up for time credits for community groups to encourage volunteers.

Phil McMullen  
BA13+ Partnership Officer



<b>Subject:</b>	<b>Paper 10 Integrated Performance Management Report</b>
<b>Officer Contact Details:</b>	<b>Wiltshire CCG Communications Department Wccg.info@nhs.net</b>
<b>Weblink:</b>	<b><a href="http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014">http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014</a></b>
<b>Further details available:</b>	<b>David Noyes, Director of Planning, Performance and Corporate Services</b>

## Executive Overview

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.

WILTSHIRE COUNCIL

WESTBURY AREA BOARD

5 FEBRUARY 2015

COMMUNITY AREA TRANSPORT  
GROUP  
SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT  
SCHEME RECOMMENDATIONS

Purpose of the Report

To put forward for approval recommendations from the Community Area Transport Group meeting of the 16 January 2015.

1. Background

1.1 Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board

1.2 In 2014/15 Westbury Area Board has a £16,062 discretionary budget to involve it in the assessment and selection of small-scale transport schemes and other highways matters to be progressed in its community area.

1.3 It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes; these are selected using technical surveys and inspections.

2. Main Considerations

2.1 It was agreed to recommend to the Area Board to allocate £1,000 to fund Haynes Road/Station Road signage

2.2 It was agreed to recommend to the Area Board to allocate £5,000 towards Tower Hill improvement project.

2.3 It was agreed to recommend to the Area Board to allocate £300 for warning chevrons at Newtown.

3. Environmental Impact of the Proposals

3.1 There is no environmental impact

4. Financial Implications

4.1 The proposals above can be funded from the 2014/15 CATG budget, leaving £1,162.

5. LegalImplications

None

6. HRImplications

None

7. Equality andDiversityImplications

None

8. Recommendations

8.1 It is recommended that the Area Board agrees to the recommendations of the Community Area Transport Group set out in paragraphs 2.1, 2.2, 2.3.

Report Author: Community Area Manager Sally Hendry [sally.hendry@wiltshire.gov.uk](mailto:sally.hendry@wiltshire.gov.uk)



**Westbury Area Board  
Community Area Transport Group  
Friday 16 January 2015  
Minutes**

**1. Present:**

David Jenkins	Wiltshire Councillor (Chairman)
Gordon King	Wiltshire Councillor
Russell Hawker	Wiltshire Councillor
Sally Hendry	Community Area Manager
Spencer Drinkwater	Principal Transport Planner
Kirsty Rose	Traffic Engineer
Pat Whyte	Highways Engineer
Carole King	BA13 Community Area Partnership
Sue Ezra	Westbury Town Council
Keith Youngs	Heywood Parish Council
Mike Swabey	Edington Parish Council
Steve Lloyd	Bratton Parish Council
David Howells	Dilton Parish Council

**Apologies:** Alison Irving, Jerry Wickham

**2. Minutes agreed of CATG meeting of 21 November 2014**

**3. Matters arising from the previous meeting :**

Issue	Detail
HGV signage Station Road	Going to do wider signage in next financial year – but we could look at smaller scheme concentrating on Haynes Road/Station Road in the meantime. <b>Agreed £1000 for this project</b>
Slag Lane development ref roundabout	Lighting now complete and working. Plans approved for barrier – going to put reflective bollards in at 2m intervals.
Eden Vale Road	Advertised the zigzag markings by zebra crossing – no objections. Work will be done in the Spring.
Bus shelter outside Aldi on A350	Being installed – contractors on site today.
Tower Hill	Presentation of options for changing site to allow for a footpath for pedestrians and escape route for cyclists. Preferred option is creating a footpath divided off by bollards that would be highly visible. Scheme could cost around £30k so would need substantive funding. It would also be preceded by public consultation. <b>Agreed to contribute £5,000</b>
Edington footpath handrail	All complete
Changes to white line at Hawkeridge junction	Work is with traffic signal team – Spring for work.
Indigo Lane footpath lighting	Investigation to be done on badger presence

Brook Lane Westbury weight restriction	Out for TRO advert – probably February
B3098 condition and repairs needed	PW reported that various sections along B3098 up for repairs in schedule.

#### 4. Update on CATG budget for Westbury area board

At the start of this meeting CATG budget stood at £7,462. If the three recommendations from this meeting are agreed by area board there will be £1162 left in this financial year.

#### 5. Review of scheme requests and area board transport issues raised since last CATG:

**High Street parking signage** – signs there at the moment are not legal – signs currently wrap round bollards so not visible. Signs will go on separate poles or buildings. No cost involved to CATG.

**Warning signage on bend at Newtown** – PW said reports that vehicles had missed bend on occasions – as well as recent crash into house. He said chevron could be fitted and warning sign. **Agreed £300 for chevron sign.**

**Parking at Sandalwood Road** – Concerns about parents dropping off and picking up, blocking road, endangering road users. Police agree to try and do work around school times – CATG to ask TEOs to help too. SH to contact Richard Mortimer to request help.

**Pelican crossing request on Eden Vale** – request has been raised for the zebra crossing to be changed to a pelican crossing. Discussion concluded that crossing is only used at certain times of day so pelican crossing not appropriate.

**Signage on Meadow Lane footpath** – concerns expressed about cyclists using a footpath. Cycling is not prohibited by legal order on this path therefore signing to prohibit cycle use is not allowed. The police cannot undertake enforcement as their powers relate to footways adjacent to roads only in this regard. It was agreed that the feasibility of improvements to make the path more suitable for shared cycle and pedestrian use would be investigated.

**Parking on Brabant Way** - concerns about on street parking causing blockage and road safety issues. Concerned residents told to contact police if road is blocked. DYLS not yet necessary at this time.

**Parking in Primmers Place** – concerns about on street parking blocking road and making difficulty with waste lorries, emergency vehicles etc. Discussed at previous CATGs when white markings were installed to facilitate access to drives. Not much else we can do from CATG – DYLS not necessary at this time. Residents need to contact police if road is blocked.

**Pedestrian access to White Horse Health Centre** – concerns raised that pedestrians coming from Oldfield area have to go right round via crossing near Tesco Express. KR noted the issue around pedestrian access has been discussed before and pedestrian surveys carried out. There is currently no footpaths on the pond side of the health centre and accessing the centre this direction can lead into the path of vehicles. RH requested signage to direct pedestrians the correct access. **KR to come back to CATG with signage plan.**

6. **Local Highways Investment Fund 2014 – 2020.** Details circulated and also to be presented at area board 5 February. In response to queries PW said monthly safety checks were carried out on B3098. The condition of this stretch of road (from Westbury to Coulston turning) would be surveyed following the end of winter weather then decision taken on how much work needs to be done. Work is likely to mean road closure. More info at next CATG.

7. **Future funding for Speed Indicator Devices** – letter from John Thomson circulated. SH to write to parishes reminding them of outcome and reminding them that SIDs to be withdrawn if no financial contributions available.

#### 8. AOB and date of next meeting

- Hollow Road leading down to Lower Westbury Road in Bratton. Would like some signage to make users aware of animals, pedestrians etc. **KR to look at this and report back to CATG.**
- Pedestrian road markings on Melbourne Street going down towards Stradbrook. PW to do.
- Leigh Park has car park by shops – white markings have not been renewed and are worn – leading to dangerous parking. **Agreed SH to write letter to owners from CATG requesting that work be done.**
- Concern about lack of footpath Clivey/towards tollhouse. PW said verge had been cut back. KR said ditch on verge means that no space for footpath. No further action to be taken.
- Update from PW ref drainage issues at bridge on Station Road

**Next CATG meeting 15 May 10am in Laverton**



Westbury Area Board  
Air Quality Group  
Friday 16 January 2015  
**Notes**

**1. Attendees:**

David Jenkins	Wiltshire Councillor Chairman
Russell Hawker	Wiltshire Councillor
Sally Hendry	Community Area Manager
Spencer Drinkwater	Principal Transport Planner
Kirsty Rose	Traffic Engineer
Mike Swabey	Edington Parish Council
Carole King	BA13 Community Area Partnership

**2. Notes approved of AQ meeting of 21 November 2014**

**3. Matters arising and updates:**

• **Cycle routes in and around Westbury**

Feasibility study being undertaken on ideas for cycleway in Station Road. Results to be presented at next AQ meeting.

• **New bike racks**

Work is ongoing to site bike racks at sites around the town including outside the library

• **School travel plans**

School travel plans encourage pupils and parents to walk and cycle where possible. A new travel plan has now been agreed for Matravers. SH to investigate possibility of having an informative DVD made to spread the word about school travel plans.

• **Area board event**

At previous meetings it had been agreed to have a specific AQ focussed area board event. After discussion it was agreed that SH should meet with AQ officer to discuss ways of engaging the local community in AQ. Report back at next meeting. SH to inform group of date of next AQ meeting.

**ends**



<b>Report to</b>	<b>Westbury Area Board</b>
<b>Date of Meeting</b>	<b>5 February 2015</b>
<b>Title of Report</b>	<b>Area Board Grants</b>

**Purpose of Report**

To ask Councillors to consider funding applications to the community area grants fund scheme and councillor led project bids:

**1. Applications seeking Community Area Grant Funding (appendix 1)**

- 1.1 Bratton History Society is seeking £450 for a website**
- 1.2 West Wilts Model Society seeking £1000 for a mower**
- 1.3 Bratton Parish Council seeking £200 towards a PA system**
- 1.4 Coulston and Erlestoke Cricket Club seeking £3,000 towards new nets**
- 1.5 Bratton Community Orchard seeking £300 towards roof joists for shed.**

**2. Area board led grant**

- 2.1 Replacement of stiles with kissing gates – second tranche - £3,000
- 2.2 Installation of footpaths at the Mead lakes - £3,000
- 2.3 Pupils Voice conference £115 (revenue)

**TOTAL Funding Requests: £ 10.950 (capital) £115 (revenue)**

## **1. Background**

- 1.1.** Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2014/2015.
- 1.2.** In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3.** The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Westbury Area Board has been allocated a 2014/2015 budget of £31,543.19 capital funding and £5,566 revenue funding for community grants, digital literacy projects, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.4.** Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.5.** Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.6.** In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7.** Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.8.** Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9.** Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.



- 1.10. The 2014/2015 funding criteria and application forms are available on the council's website  
<http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>
- 1.11. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• <a href="#">Area Board Grant Guidance 2014/15 as presented for delegated decision</a></li> <li>• <a href="#">BA13 Community Area Plan</a></li> <li>• <a href="#">Westbury Joint Strategic Needs Assessment</a></li> </ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This meeting is the sixth round of funding during 2014/2015. There is one more area board meeting planned in this financial year.

## 3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Westbury Area Board. **The Westbury grant fund currently stands at £115 (revenue) and £11,539 capital . If all listed grants are approved there will be £589 (capital) remaining in the area board budget for 2014/15.**
- 4.2. All awards are subject to the condition that no payment will be made until all other

funding has been confirmed.

## **5. Legal Implications**

**5.1.** There are no specific legal implications related to this report.

## **6. HR Implications**

**6.1.** There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

**7.1.** Community Area Grants will give local community and voluntary groups, town and parish councils equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

**7.2.** Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

## **8. Community Grant Applications Summary**

Ref	Applicant	Project proposal	Funding requested
8.1.0	Bratton History Society	Website	£ 450

**8.1.1** This application meets the grant criteria and reflects JSA priorities for action agreed by the area board.

Ref	Applicant	Project proposal	Funding requested
8.2.0	West Wilts Model Society	Mower	£ 1000

This application meets the grant criteria and reflects JSA priorities for action agreed by the area board.

8.2.1 .

Ref	Applicant	Project proposal	Funding requested
8.3.0	<b>Bratton Parish Council</b>	Purchase of PA system	£200

This application meets the grant criteria and reflects JSA priorities for action agreed by the area board.

8.3.1

8.4.0	<b>Coulston and Erlestoke Cricket Club</b>	Purchase of new nets (match funded)	£ 3000
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8.4.1 This application meets grant criteria and reflects JSA priorities for action agreed by the area board.

8.5.0	<b>Bratton Community Orchard</b>	Purchase of roof joists for shed.	£ 300
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8.5.1 This application meets grant criteria and reflects JSA priorities for action agreed by the area board.

8.6.0	<b>Councillor led grant (Councillor David Jenkins)</b>	Funding for materials to create footpaths in the Mead lakes area	£ 3000
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8.6.1 See attached form for detail

8.7.0	<b>Councillor led grant (Councillor Russell Hawker)</b>	Purchase of kissing gates to replace stiles	£ 3000
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8.7.1 See attached form for detail

8.8.0	<b>Councillor led grant (Councillor Gordon King)</b>	Funding for Pupils Voice conference	£ 115
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8.8.1 See attached form for detail.

## 9.Recommendations

9.1 It is recommended that the Area Board decides whether to allocate funding to the applicants

<b>Report Author</b>	Sally Hendry. Westbury Community Area Manager. 01225 718627 <a href="mailto:sally.hendry@wiltshire.gov.uk">sally.hendry@wiltshire.gov.uk</a>
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Grant Applications for Westbury on 05/02/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1139	Digital Literacy Grant	Bratton History Association Website	Bratton Recreation Ground	£450.00
985	Community Area Grant	West Wilts Society of Model Engineers - Ride on Mower	West Wiltshire Society of Model Engineers	£1000.00
1029	Community Area Grant	Erlestoke & Coulston Cricket Club Junior nets.	Erlestoke & Coulston Cricket Club	£4000.00
1127	Community Area Grant	Portable Public Address System	Bratton Parish Council	£200.00

ID	Grant Type	Project Title	Applicant	Amount Required
1139	Digital Literacy Grant	Bratton History Association Website	Bratton Recreation Ground	£450.00

**Submitted:** 14/01/2015 19:44:49

**ID:** 1139

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Digital Literacy Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Bratton History Association Website

**6. Project summary:**

The BHA needs to establish a new, secure website to replace its predecessor which was effectively destroyed when hackers attacked the host company's servers. The original website was created at no cost by a BHA member but he is now much busier and does not have enough time to re-create let alone further develop the site. The new website would provide information about the Association and its activities and also provide an online archive for the large amount of information that we have collected and continue to collect.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

Ethandune

**8. What is the Post Code of where the project is taking place?**

BA13 4RQ

**9. Please tell us which theme(s) your project supports:**

Arts, crafts and culture

Heritage, history and architecture

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£1585.50

**Total Expenditure:**

£1088.40

**Surplus/Deficit for the year:**

£497.10

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1000.00

**Why can't you fund this project from your reserves:**

Our reserves enable us to increase material in our archive. This includes the costs of purchasing items for our physical archive, paying fees for accessing and copying material, and further developing the online archive code to provide greater functionality for users as this becomes required. The reserves also enable us to book more expensive speakers without the risk of meeting fee income being inadequate to cover all the costs.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£500.00		
Total required from Area Board		£450.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
Development of website	500.00		Our reserves	yes
				50.00
<b>Total</b>	<b>£500</b>			<b>£50</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Members of the BHA (currently around 40) and any other villagers will be able to see the latest meetings programme and news about the Association. Members, villagers and anyone with access to the Internet will be able to search the increasingly rich archive of information held on the website, for interest and personal research. We do not have, and could not afford to provide, a building or store in the village that could contain all the records and information that will be stored in the online archive. The small amount of physical material is held in private houses where it is not readily accessible.

**14. How will you monitor this?**

We will regularly seek feedback from BHA members. There will also be a hit counter for the website. Users will have the opportunity to feedback, mainly by email, to the contact address provided.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Based upon the past 5 years' experience, BHA income from meetings, social events, sales of calendars and occasional grants will provide adequate funding for website hosting,

maintenance and limited further development.

**16. Is there anything else you think we should know about the project?**

The archive element of the website forms part of the BHA\'s project to archive as much of the history of Bratton as possible. This is a long term project and total funding is difficult to estimate but will probably be about Â£300 per annum for several years, reducing to about Â£100 p.a. for website hosting once most material has been found.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

985	Community Area Grant	West Wilts Society of Model Engineers - Ride on Mower	West Wiltshire Society of Model Engineers	£1000.00
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**Submitted:** 29/10/2014 16:13:00

**ID:** 985

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager



**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

West Wilts Society of Model Engineers - Ride on Mower

**6. Project summary:**

The West Wiltshire Society of Model Engineers occupy a track site at the White Horse Leisure Centre near Westbury. We support many local fetes, church events and town events with our portable railway track and help raise monies for many deserving causes. On Boxing Day 2014 we raised Â£350 for the Macmillan Nurses. Last summer we entertained the Ukrainian Children from Chernobyl for a day and taught them to drive one of our miniature engines. The area at the Leisure Centre where we have our miniature railway is grassed over and we try very hard to keep the site nice and tidy with the grass cut at regular intervals. Our existing ride on mower which was second hand when we bought it some eight years ago has given very good service but requires excessive costly maintenance due to it's age. We would dearly like a new ride on mower which would cost Â£1000 - so we request a grant of Â£1000.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

Ethandune

**8. What is the Post Code of where the project is taking place?**

BA13 4LX

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Inclusion, diversity and community spirit

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

02/2014

**Total Income:**

£3713.00

**Total Expenditure:**

£4500.00

**Surplus/Deficit for the year:**

£827.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£910.00

**Why can't you fund this project from your reserves:**

With our free reserves of less than only £827 the management committee feel that it is considered prudent to maintain retain the remaining £827.00 in case a disaster overtakes our society.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£1000.00		
Total required from Area Board		£1000.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Ride on Mower	1000.00	827.00		1000.00
<b>Total</b>	<b>£1000</b>			<b>£1000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The West Wiltshire Society of Model Engineers headquarters and miniature ride on railway

track site is located at the White Horse Leisure Centre just to the north of Westbury. Our members make miniature steam locomotives, traction engines, aircraft engines, ships, models, clocks and restore old models. We have over 70 members (mostly retired) from all over Wiltshire and the surrounding villages. We have a portable miniature railway track which we take to church fetes and local events to give rides to the children and raise money. We attend the annual Donkey Derby and Pump Festival at the white Horse Leisure Centre. This year two events will have been held in Westbury town centre. We were attendance at Westbury Town Fete on 22nd November this year. We hold an annual family day at our track site at the White Horse Leisure Centre and encourage children to bring along their steam engines and steam toys which, after safety checks we run for our visitors. We hold occasional birthday parties at our track site when suitable children are taught to drive our engines. Last summer we were privileged to entertain the children from Chernobyl for a day. Occasionally suitable young people are taught (under very close supervision) to use our lathes and make nuts & bolts! We pride ourselves in making a positive contribution to our community and welcome visitors to our site.

**14. How will you monitor this?**

We have a child protection policy and all visitors are monitored. When we teach children to drive our miniature railway engines they are monitored by an instructor on a one to one basis. Some members have CRB clearance.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Once we are able to purchase a new mower, as engineers we will maintain it carefully to ensure that it will last for many years. Our present mower has reached the end of its long life and despite many hours maintenance will not last much longer.

**16. Is there anything else you think we should know about the project?**

Not Applicable.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1029	Community Area Grant	Erlestone & Coulston Cricket Club Junior nets.	Erlestone & Coulston Cricket Club	£4000.00
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**Submitted:** 19/11/2014 23:09:29

**ID:** 1029

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Erlestone & Coulston Cricket Club Junior nets.

**6. Project summary:**

Money required to supply allweather outdoor nets for the Cricket Club.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN10 5UA

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£4529.00

**Total Expenditure:**

£5201.00

**Surplus/Deficit for the year:**

£772.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£8271.00

**Why can't you fund this project from your reserves:**

We try to maintain a reserve for emergency repairs to mowers and pavilion maintenance. We do not have enough in reserve to cover the total cost but can match fund the Area Board contribution.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£12000.00		
Total required from Area Board		£4000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
materials	9000.00	our reserves	yes	4000.00
labour	3000.00			
Total	<b>£12000</b>			<b>£4000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

**12. If so, which Area Boards?**

Devizes

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Erlestoke & Coulston Cricket Club has a thriving junior section with some 38 members last season. As the player group age increases we have continued to develop and this season will have under 13, under 11 and under 9 teams playing in league and cup competitions. They would all benefit from a dedicated all weather net area within the ground so they may practice and improve. This will also allow us to offer increased coaching sessions and attract more local young cricketers. The adult section has 30 members who would also benefit from the chance to 'net' regularly. We as a club are committed to providing a community resource and enjoy good links with the local community and surrounding villages. Our group of junior players includes both girls and boys and we also have a women's team developing from parents and partners of adult players. This new resource will be open to the community for use and provide a great opportunity for everybody to participate in positive activity for many years to come.

**14. How will you monitor this?**

We have a list of members that will definitely enjoy the new resource and we are committed to offering more coaching sessions for curious locals. We are developing links with other local clubs and players are welcome at our ground whenever they please and have made use of our fabulous ground on many occasions in the past, the new facility will increase the use of our ground by the local community.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The project will require minimum maintenance in the near future and when the surface is in need of replacing the junior section will have funds in place to cover the expense.

**16. Is there anything else you think we should know about the project?**

The Club purchased the ground last year from the MOD and this project is part of a long term plan to provide high quality sporting facilities in an area that lacks them.

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1127	Community Area Grant	Portable Public Address System	Bratton Parish Council	£200.00
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**Submitted:** 12/01/2015 15:56:37

**ID:** 1127

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The equipment required was not included in the precept for 2014/15 but is required before 2015/16

**5. Project title?**

Portable Public Address System

**6. Project summary:**

The council wish to purchase a portable P A system to use at its events over the year. The equipment will be available for use by small village organisations

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

ba13 4rt

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£24500.00

**Total Expenditure:**

£23389.00

**Surplus/Deficit for the year:**

£1110.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£17000.00

**Why can't you fund this project from your reserves:**

reserve funds already set aside for other projects in the village

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £200.00

Total required from Area Board £200.00

Expenditure		Income	
(Itemised	£	(Itemised	Tick if income
expenditure)		income)	confirmed
			£



P A System      200.00

Total                      **£200**                                      **£0**

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The village will benefit as speakers will be clearly heard when addressing events.

**14. How will you monitor this?**

by the usage the equipment gets

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

not applicable

**16. Is there anything else you think we should know about the project?**

not applicable

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not**

**be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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## Area Board Project

### 1. What is the Initiative?

Purchase and installation of kissing gates to improve rights of ways in and around Westbury and the surrounding villages.

### 2. Where is the initiative taking place?

On rights of way around the Westbury community area

### 3. When will the initiative take place?

As soon as possible after consultation with the town and parishes

### 4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

In the Westbury Community Area Plan 2011-16, Section 6 under Health and Wellbeing , Changing Lifestyles is identified as a key priority and in the Leisure section it advocates making walking & cycling easier by upgrading and linking footpaths. The Air Quality management plan encourages walking and cycling rather than using motor vehicles. The JSA 2014 demonstrated high obesity levels for children.

### 5. What is the desired outcome of this initiative?

To improve access to the many rights of way in and around Westbury so everyone can enjoy the countryside and make best use of the rights of way network.

### 6. Who will Project Manage this initiative?

The Rights of Way manager and the Community Area Manager will work together on this project. It will involve liaising with parishes to ask them to identify where stiles could be replaced with kissing gates, liaising with landowners and arranging installation. The installation of the gates would be done by the volunteers Ramblers group under the supervision of the Rights of Way officer.

### 7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

The kissing gates costs around £100 for a wooden gate and £200 for a metal one. The installation work will be volunteer led. A grant of £3000 is needed.

### 8. Additional information

This represents the second tranche of a rights of way project. The first tranche has been completed and has proved very successful.



## Area Board Project

### 1. What is the Initiative?

Funding for a footpath around the Mead lakes area, Westbury

### 2. Where is the initiative taking place?

As above – the lakes open area is accessed by a right of way off the Mead.

### 3. When will the initiative take place?

As soon as possible in conjunction with the Rights of Way and Landscapes officers

### 4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

In the Westbury Community Area Plan 2011-16, Section 6 under Health and Wellbeing , Changing Lifestyles is identified as a key priority and in the Leisure section it advocates making walking & cycling easier by upgrading and linking footpaths.

### 5. What is the desired outcome of this initiative?

The open land and lake area off the Mead was initially intended as a pleasant walking and nature area for the public – it leads to a network of footpaths for walks in and around the community area. However the ground area is constantly muddy and becomes inaccessible. This project would create a raised walkway around the lake linking up to the footpaths on the far side. It would improve access so everyone can enjoy the countryside and make best use of the rights of way network.

### 6. Who will Project Manage this initiative?

The Rights of Way officer and the Senior Countryside ranger. Westbury area board councillors to be kept updated on progress.

### 7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

£3,000 for materials.

### 8. Additional information

This project is part of a wider long term plan for this area – it is hoped a community group can be set up in the future to help protect and enhance this amenity area.

